



California State Council

POLICY AND PROCEDURE

Title: Leadership and Practice Committee	Number:
Cross Reference:	
Approved by: California ENA Board of Directors	Origination Date: 03/2000
Review Date(s): 05/2003, 08/2005	Approval Date: 01/12/2017
	Revision Date: 08/01/2016

I. POLICY PURPOSE:

To establish the Leadership and Practice Committee as a Standing Committee of the California Emergency Nurses Association; and to describe the Committee’s membership and responsibilities.

II. POLICY BACKGROUND:

The purposes of the Leadership and Practice Committee are to monitor and address issues affecting professional nursing practice, specifically including, but not limited to, issues related to all areas of emergency nursing practice and emergency nursing standards; utilize the experience and expertise of the members of the Committee to provide information, education and training to the California Emergency Nurses Association (Cal ENA) membership; and to establish a liaison with and serve as a resource to other ENA committees and interested individuals or groups in order to address professional issues.

III. PROTOCOL:

1. Membership: All California Emergency Nurses Association (ENA) members are welcome to attend committee meetings.
2. The Leadership and Practice Committee shall consist of the following who shall be appointed to the Committee by the State Council President according to ARTICLE XI of the Bylaws.
 - a. Chair
 - b. Chair-Elect
 - c. Nonspecific number of members, preferably one from each Chapter with an interest in the committee’s purposes
 - d. State Council Board of Directors (BOD) Liaison
3. Chair and Chair-elect shall have and maintain:
 - a. Current active ENA membership;
 - b. Current professional nursing licensure in the state of California
 - c. Certified Emergency Nurse (preferred)
 - d. Leadership as demonstrated by participation at a local, state or national level of ENA



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4. Membership:
 - a. Members shall have and maintain:
 - b. Current active ENA membership
 - c. Current professional nursing licensure in the state of California
 - d. Interest and/or experience in leadership issues related to emergency care
5. All terms of office will be defined as a calendar year beginning in January and ending in December.
 - a. Chair: Two (2) year term, subject to reappointment
 - b. Chair-elect: One (1) year term, subject to reappointment
6. All vacancies will be filled by the State Council President according to ARTICLE VII of the Bylaws.
7. Specific Responsibilities:
 - a. Chair:
 - i. Develop, submit for approval and monitor an annual Committee budget.
 - ii. Submit an electronic report of Committee progress at the State Council meetings. If present, deliver an oral report on behalf of the Committee at said meetings.
 - iii. Submit an electronic report of Committee activities to Newsletter per established deadline.
 - iv. Submit an annual written summary report of Committee activity to the State Council.
 - v. Call and chair meetings to coincide with the regularly scheduled State Council meetings.
 - vi. Prepare legislative summaries for review at each meeting.
 - b. Chair-elect:
 - i. Assist the Chair as requested with the above duties. Attend meetings on a regular basis
 - ii. Chair meetings in absence of Chair.
 - iii. After serving as Chair-Elect for a year, will serve as Chair for the following year at the discretion of the State Council.
 - c. Members:
 - i. Attend Committee meetings as required and complete tasks as assigned.
 - ii. Obtain copies of pertinent pending legislation as notified by Chair.