



California State Council

# POLICY AND PROCEDURE

<b>Title:</b> Emergency Medical Services Commissioner	<b>Number:</b>
<b>Cross Reference:</b>	
<b>Approved by:</b> California ENA Board of Directors	<b>Origination Date:</b> 01/1994
<b>Review Date(s):</b> 05/2003, 08/2005, 02/2007, 08/2009	<b>Approval Date:</b> 01/12/2017
<b>03/2014</b>	<b>Revision Date:</b> 08/01/2016

**I. POLICY PURPOSE:**

The Emergency Medical Services (EMS) Commissioner represents the Cal ENA on the California Commission on Emergency Medical Services and acts as a liaison between the California EMS Commission and related committees and Cal ENA.

**II. POLICY BACKGROUND:**

California State Council ENA has been fortunate to secure a seat on, and develop a working relationship with, the California Emergency Medical Services Commission. This is a vital seat to be maintained. Cal ENA should ensure that its involvement continues indefinitely.

**III. PROTOCOL:**

**1. Appointment**

- a. The EMS Commissioner is appointed by the Governor of California pursuant to the provisions of the Health and Safety Code Division 2.5 Chapter 8 Article 1, Section 1799.2.
- b. The EMS Commissioner shall be selected from a list of three (3) qualified nominees whose names have been submitted to the California Governor's Office by the Cal ENA Board of Directors.

**2. Term of Office**

- a. The term of office shall be at the discretion of the Governor and the Cal ENA Board of Directors. The term or office is generally three years with possible reappointment.
- b. Should the need arise to fill the position of the EMS Commissioner prior to the expiration of his/her term, the office of the Governor shall be contacted for the appropriate procedure.
- c. The EMS Commissioner will serve until replaced on the EMS Commission.

**3. Qualifications**

- a. Current National Association membership
- b. Current professional nursing licensure in the state of California



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- c. Current Authorized Registered Nurse/Mobile Intensive Care Nurse credential or recent previous experience in that capacity
    - d. Recognition by peers as active in EMS with knowledge regarding current status of state EMS programs and legislative agendas
  4. Specific responsibilities within Cal ENA include:
    - a. Attend and actively participate at all EMS Commission meetings.
    - b. Maintain active membership in the Cal ENA EMS Committee; serve as liaison with the Government Affairs Committee, Trauma Committee, Pediatric Committee and others as needed based on the topics under consideration by the EMS Commission.
    - c. Provide information and education, to help assure consistency of any political position taken by Cal ENA.
    - d. Develop and submit for approval and monitor an annual budget.
    - e. Provide a written and verbal report of the EMS Commission's activities at the State Council meetings and to the Cal ENA newsletter/website.
    - f. Submit an annual written summary of Commissioner activity to the State Council.
  5. Specific Duties within the EMS Commission (as defined in the California Health and Safety Code Section 2.5 Chapter 8 Article 2) include:
    - a. Review and approve regulations, standards, and guidelines to be developed by the EMS Authority.
    - b. Advise the EMS Authority on the development of emergency medical data collection system.
    - c. Advise the director concerning the assessment of emergency facilities and services.
    - d. Advise the director with regard to communication, medical equipment, training of personnel, facilities and other components of the EMS system.
    - e. Review and comment upon the EMS portion of the State Health Facilities and Service Plan developed pursuant to Section 127155 of the code.
    - f. Based upon evaluations of the EMS systems in the state and their coordination, the commission shall make recommendations for further development and future directions of the EMS in the state



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6. Funding:
  - a. The State of California reimburses all costs associated with the EMS Commission.
  - b. All costs associated with Cal ENA are reimbursed according to the Cal ENA Standard Procedure on Reimbursement of Expenses.