



California State Council

# POLICY AND PROCEDURE

<b>Title:</b> Committee Appointments	<b>Number:</b>
<b>Cross Reference:</b>	
<b>Approved by:</b> California ENA Board of Directors	<b>Origination Date:</b> 08/2016
<b>Review Date(s):</b>	<b>Approval Date:</b> 01/12/2017
	<b>Revision Date:</b>

**I. POLICY PURPOSE:**

The purpose of this policy is to define the process by which Committee Chairperson appointments are made.

**II. POLICY BACKGROUND:**

The California State Council Emergency Nurses Association (Cal ENA) Bylaws clearly indicate the process by which Committee Chairperson appointments are made. In addition, the policies that create each Standing Committee include this process.

**III. PROTOCOL:**

1. Standing Committees are authorized by their Committee policies.
2. Special Committees may be appointed by the Board of Directors as outlined in Cal ENA *Bylaws, Section XI*.
3. Qualified applicants for Committee Chairperson may be submitted to the Board of Directors for consideration by existing Committee Chairpersons or members.
4. The Cal ENA President, with approval from the Board of Directors, appoints Committee Chairpersons as outlined in Cal ENA *Bylaws, Section XI*.